



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Land & Natural Resources / Division of State Parks
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 7/9/2016 through 9/11/2016	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

The Waianapanapa State Park's only comfort station has been experiencing a backup in its sewer lines due to newly discovered corrosion and a shift or drop in the underground sewer line which runs from the comfort station to the existing septic system. This has caused raw sewage to backup and overflow into both the men's and women's restroom facilities on numerous occasions. Staff have had to close the comfort station and bring in portable restrooms to serve park users. The heavy use of this park by visitors, campers and the general public, required a total of nine (9) portable restrooms to be brought in along with two (2) hand washing stations until repairs can be solicited and completed. Staff is in the process of procuring services via the HlePRO system under solicitation number #Q17000093 to have the required plumbing repairs made. Upon selection of a vendor, staff is requesting that the job begins no later than 9/12/2016 and be completed by 9/16/2016. All repair attempts by staff have been unsuccessful.

4. Vendor/Contractor/Service Provider Name: Akamai Pumping Corp sc 8/24/16 aka Akamai Pumping Service	5. Amount of Request: \$17,000.00 \$17,890.50 sc 8/30/16
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Due to the failing sewer lines at the park's only comfort station, the restroom facilities had backed up to the point that raw sewage has spilled out and onto the interior floors of both the men's and women's restrooms on several occasions. It is also noted that directly makai or below the comfort station is the tent camping area. The use of these portable restrooms are needed to prevent further backups and overflows from getting into the areas which are used by the public. Because the Waianapanapa State Park is located in such a small rural community in the town of Hana, staff has been forced to provide additional time for the vendor's to properly plan for and complete the project. During the duration of the project the selected vendor will be required to provide and incur the cost of portable toilets.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

This vendor has been selected because of his ability to provide the large number of portable restrooms at this location as well as the required twice aweek pumping and maintenance for each unit. Furthermore, Akamai Pumping Service is our current vendor who was awarded the contract to provide and service multiple State parks throughout Maui via the procurement process under HlePRO solicitation number Q15000680.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Larry Pacheco*	Maui State Parks/ DLNR	(808) 984-8102	larry.j.pacheco@hawaii.gov
Stephen Thompson	DLNR State Parks	(808) 587-0303	Stephen.L.Thompson@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

8/8/10

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the failing sewer lines at Waianapanapa State Park's only comfort station required immediate action as it created a threat to the public's health and safety. Pursuant to HRS §103D-310(c) and HAR §3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the award posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Kevin Takaesu at 586-0568 or kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

9/7/12

Date